



conflictsolvers

TRAINING PROGRAMS &
MEDIATION SERVICES

conflictsolvers.com.au

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Membership Renewal

NMAS Renewal (includes those who are also FDRPs) Personal Details

Title		Full Name	
Date of Birth			
Company Name (if relevant)			
Job title			
Please provide your preferred contact address and phone numbers.			
Postal Address			
Address for Site Profile*			
Telephone	()		
Mobile			
Email			

Checklist

- I have ticked all correct check boxes in the document
- I have provided information about my Professional Indemnity Insurance or statutory immunity
- I have included payment information or paid online

Meaning of Acronyms

CPD: Continuing professional development

MSB: Mediators Standards Board www.msb.org.au

conflictsolvers RMAB: conflictsolvers Recognised Mediator Accreditation Body

NMAS: National Mediator Accreditation System

RMAB: Recognised Mediator Accreditation Body

Requirements for Membership Renewal

Please complete the declarations below. You do not have to disclose anything that has previously been disclosed and accepted as not being a barrier to membership.

a) Disclose if you have been disqualified from any type of professional practice.

- I have no undisclosed disqualifications from any type of professional practice
- Details of the circumstances of my disqualification are attached

b) Disclose if you have any criminal conviction.

- I do not have any undisclosed criminal convictions
- Details of the circumstances of my criminal convictions are attached

c) Disclose any impairment that could influence your capacity to discharge your obligations in a competent, honest and professional manner

- I believe I have the capacity to provide services related to my membership in a competent, honest and professional manner
- Details of impairments attached

d) **If applying for NMAS Re-Accreditation with conflictsolvers for the first time** – disclose if you have ever been refused NMAS Accreditation or accreditation renewal or had your accreditation suspended or cancelled.

- Not applying for NMAS Accreditation through conflictsolvers
- I have never had my NMAS accreditation refused, suspended or cancelled.
- Details of the circumstances of my NMAS accreditation refusal, suspension or cancellation attached. Please include the name of the RMAB that was involved.

e) Do you agree to comply with the conflictsolvers Code of Ethics and with any relevant legislation, professional standards and any other requirements that may apply to your roles?

- Yes No. Proceed no further – you must make this undertaking.

Please review the table below and supply the necessary information if you would like to be recognised in more membership categories.

Insurance

You must have Professional Indemnity Insurance or cover through your employer. We also

	Membership Type	Comments
<input type="checkbox"/>	NMAS Mediator accredited through conflictsolvers	
<input type="checkbox"/>	NMAS Mediator with other RMAB - Enter RMAB and renewal date in the comments field.	
<input type="checkbox"/>	FDR Practitioner Membership - I am an accredited Family Dispute Resolution Practitioner. Enter your FDRP Registration number in the required information.	

Insurance

You must have Professional Indemnity Insurance or cover through your employer. We also recommend that you add public liability cover to your policy. You must notify us if your insurance provider changes.

<input type="checkbox"/> I have Professional Indemnity Insurance	<i>Name of insurer</i>	<i>Renewal date</i>
<input type="checkbox"/> I have cover through my employer	<i>Name of organisation</i>	

Professional Indemnity Insurance: conflictsolvers RMAB recommends All Solutions Insurance. Quoted at \$200 plus Taxes (between \$225 - \$245) Current 31.5.17
 Contact Samantha Bridger, Director. samantha@allsolutionsis.com.au Phone 0437 712 753
Insurances services are provided for the convenience of members. conflictsolvers RMAB receives no benefit or commissions. For Policy Wording and Disclosure please refer to All Solutions Insurance

Member Benefits

- 1) Membership includes access to our external complaints service that can address complaints made against you in the membership categories you are eligible for.

Practice and CPD Requirements for Mediator Renewal

Mediation Experience

Mediators - Please select to indicate practice experience over the past two years.

- I have conducted at least 25 hours of mediation, co-mediation, family dispute resolution or conciliation since my accreditation or the last renewal of my accreditation.
- I have NOT** conducted 25 hours of mediation, co-mediation, family dispute resolution or conciliation since my accreditation or the last renewal of my accreditation.

If you have conducted less than 25 hours of mediation, co-mediation, FDR or conciliation in the past two years you will be required to participate in a refresher course and/or competence assessment.

- I have conducted at least 10 hours of mediation, co-mediation, family dispute resolution or conciliation in the past two years.

You will be required to participate in a re-assessment of competence.

- I have conducted less than 10 hours of mediation, co-mediation, family dispute resolution or conciliation in the past two years.

You will be required to participate in a refresher course and reassessment.

(Please contact us for options)

Professional Development

- I have attached a copy of the completed CPD Evidence Template showing 25 hours of professional development activities since my accreditation or last renewal of accreditation
 - I have participated in at least 25 hours of CPD related to mediation since my accreditation or last renewal of accreditation.
 - I have NOT** participated in 25 hours of CPD development since my accreditation or last renewal of accreditation.

You must participate in sufficient CPD to meet the 25-hour requirement within 2 months of your renewal date or we cannot renew your accreditation and it will lapse.

CPD Evidence Template				
Name:			Accreditation Period	
			From	
			To	
Hours	Max	Categories	Please provide a brief overview of the type of activity	
	20 hrs	Participating in Education: <i>formal, structured activities e.g conferences, courses, seminars and workshops</i>		
	15 hrs	Reflecting on Practice: <i>professional supervision, coaching or structured peer- based reflection on cases.</i>		
	15 hrs	Providing professional development: <i>delivering presentations on mediation or related topics (2 hours prep for every 1 hour presentation) or providing professional supervision, assessment, coaching or mentoring trainees and/or practitioners.</i>		
	10 hrs	Credit for related CPD: <i>CPD in other disciplines such as law, behaviour or social sciences or other profession relevant to your professional roles e.g building or engineering</i>		
	8 hrs	Learning from practice: <i>participating in up to 4 mediations as a client representative / support person, as a trainee in a formal learning capacity or role playing for trainees in leaning or assessment activities (Max. 2 hours per mediation or other simulation)</i>		
	5 hrs	Self-directed learning: <i>private reading, listening to podcasts, watching videos, writing blog posts, articles or books relevant to mediation or your other roles.</i>		
	5 hrs	Other – <i>provide details of other activities you believe are relevant professional development.</i>		
		Total 25 hours min.		

Practice and CPD Requirements for FDRP Renewal

FDRPs - Please select to indicate practice experience over the past two years.

I have conducted at least 24 hours of education, training or professional development in FDR in every two year period from the date of accreditation.

I **have NOT** conducted at least 24 hours of education, training or professional development in FDR in every two year period from the date of accreditation.

Please note the AG's relevant explanatory explanation of professional development:

It is not intended for work undertaken in the regular duties of the provision of FDR services to be considered as education, training or professional development. Therefore, ongoing professional development does not include day to day FDR work.

Practitioners should remain up to date on the legal environment in which they provide services, and developments in the theory and practice of dispute resolution.

Practitioners should aim to be familiar with relevant case law and participate in or attend, for example, a mix of: training, conferences or seminars relevant to the provision of FDR; and presenting or reading academic papers. Supervision of a trainee FDR practitioner may be considered professional development where the practitioner can demonstrate relevance to maintaining currency in the FDR field.

FDR practitioners should maintain relevant documentation of any education, training or professional development they have completed in, for example, a log book. An Authorised Officer may request this information at any time for audit purposes.

Practitioners are not required to send documentation to the Practitioner Accreditation Unit unless requested to do so by an Authorised Officer for audit purposes.

Further information about regulations for FDRPs can be found at the following link:

<https://www.ag.gov.au/FamiliesAndMarriage/Families/FamilyDisputeResolution/Pages/Foraccreditedfamilydisputeresolutionpractitioners.aspx>

Declarations

Declaration

I understand that conflictsolvers may require further information if I have disclosed criminal convictions or other impediments to my re-accreditation or membership renewal. I authorise conflictsolvers to seek information from any party noted on my application and/or supporting documents I supplied to evaluate my application.

FDR Practitioners only: *By becoming a member of conflictsolvers as a Family Dispute Resolution Practitioner and using conflictsolvers as your Complaint Handling Body you authorise conflictsolvers to notify the Attorney Generals Department if a substantiated complaint is made against you. We are also required to notify them if your NMAS accreditation lapses, is suspended or is cancelled. We will advise you by the last known contact method before any notification to the Attorney Generals Department is made.*

All information provided is correct to the best of my knowledge.

Name _____ Date _____

Signature _____

Payment

NMAS Members - The total fee for your 2-year renewal is \$165 including GST and the fees payable to the Mediators Standards Board (MSB) on your behalf.

FDRP Members/Nationally Accredited Mediators – For those who hold both the total fee for your 2-year renewal is \$250 including GST. This includes the fee payable to the Mediator Standards Board (MSB) on your behalf.

We accept a direct bank deposit: Conflictsolvers BSB: 033073 Account: 195997

Or you can make a credit card payment by going to our website www.conflictsolvers.com.au and at the top of the page click on training then on miscellaneous payment. Please ensure you state what this payment is for. You may also call us directly and have a manual credit card payment completed by phone.